

# IT'S YOUR MOVE



PREPARING FOR YOUR HOUSEHOLD GOODS SHIPMENT

# **BASIC FACTS**

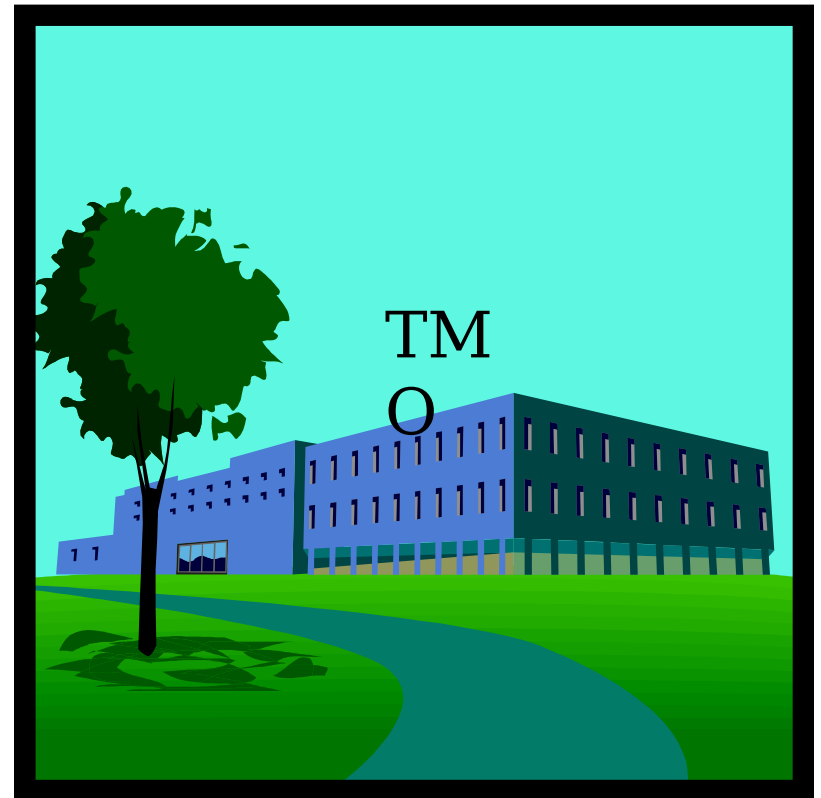
- **A SUCCESSFUL MOVE IS NOT A MATTER OF CHANCE, IT IS THE RESULT OF PLANNING AND HARD WORK**
- **YOU MUST PLAY AN ACTIVE ROLE**
- **UNDERSTAND YOUR ENTITLEMENTS AND RESPONSIBILITIES**

# **BASIC FACTS CONT.**

- **THE EARLIER YOU CONTACT TMO, THE GREATER YOUR CHANCE OF MOVING ON THE DATE YOU SELECT**
- **MAKE YOUR ARRANGEMENTS AS SOON AS YOU RECEIVE WRITTEN ORDERS**
- **YOU NEED (6) COPIES OF YOUR ORDERS (AND AMENDMENTS, IF ANY) FOR EVERY SHIPMENT YOU'RE GOING TO ARRANGE**
- **IF YOU APPOINT SOMEONE TO ACT IN YOUR BEHALF, THEY NEED A POWER OF ATTORNEY**

# WHERE TO GO?

- **MARINES, NAVY  
PERSONNEL AND DOD  
CIVILIANS ASSIGNED TO  
THE MARINE CORPS  
SHOULD CONTACT ONE  
OF THE FOLLOWING  
OFFICES:**
- **BLDG 495 CP FOSTER  
PH#645-0922**
- **BLDG 2137 CP HANSEN  
PH#623-4337/4679**
- **BLDG 4311 CP COURTNEY  
PH#622-7561/5801**
- **BLDG 107 CP KINSER**
- **PH#637-4740/1908**



# **WEIGHT ALLOWANCE**

- **ESTABLISHED UNDER PROVISIONS OF THE JOINT FEDERAL TRAVEL REGULATIONS (JFTR) /JOINT TRAVEL REGULATION (JTR)**
- **MAXIMUM WEIGHT THAT CAN BE MOVED ON GOVERNMENT EXPENSE**
- **INCLUDES HOUSEHOLD GOODS AND UNACCOMPANIED BAGGAGE SHIPPED AND/OR PLACED IN STORAGE**

# JFTR WEIGHT ALLOWANCE

<u>GRADE</u>	<u>SINGLE</u>	<u>MARRIED</u>
O-10	18,000	18,000
O-9	18,000	18,000
O-8	18,000	18,000
O-7	,18,000	18,000
O-6	18,000	18,000
O-5/W-5	16,000	17,500
O-4/W-4	14,000	17,000
O-3/W-3	13,000	14,500
O-2/W-2	12,500	13,500
O-1W-1	10,000	12,000
E-9	12,000	14,500
E-8	11,000	13,500
E-7	10,500	12,500
E-6	8,000	11,000
E-5	7,000	9,000
E-4	7,000	8,000
E-1 to E-3	5,000	8,000

# **COMING TO OKINAWA**

- **OKINAWA IS A WEIGHT RESTRICTED AREA, A MARINE'S WEIGHT ENTITLEMENT IS LIMITED TO:**
- 2,500 LBS OR 25% OF THE JFTR WEIGHT ALLOWANCE IF ON AN ACCOMPANIED TOUR
- 10% OF THE JFTR WEIGHT ALLOWANCE IF ON AN UNACCOMPANIED TOUR
- AUTHORIZED WEIGHT ALLOWANCE FOR DOD CIVILIANS IS SPECIFIED IN THEIR ORDERS
- AUTHORIZED WEIGHT FOR NAVY PERSONNEL IS LISTED IN NAVSUP-490

# LEAVING OKINAWA

- A MARINE'S WEIGHT ENTITLEMENT IS LIMITED TO:
- 2500 LBS OR 25% OF THE JFTR WEIGHT ALLOWANCE IF ON AN ACCOMPANIED TOUR.
- 15% OF THE JFTR WEIGHT ALLOWANCE IF ON AN UNACCOMPANIED TOUR
- THERE ARE EXCEPTIONS, FOR MORE INFORMATION CONTACT TMO
- AUTHORIZED WEIGHT ALLOWANCE FOR DOD CIVILIANS IS SPECIFIED ON THEIR ORDERS
- AUTHORIZED WEIGHT ALLOWANCE FOR NAVY PERSONNEL IS LISTED IN NAVSUP-490



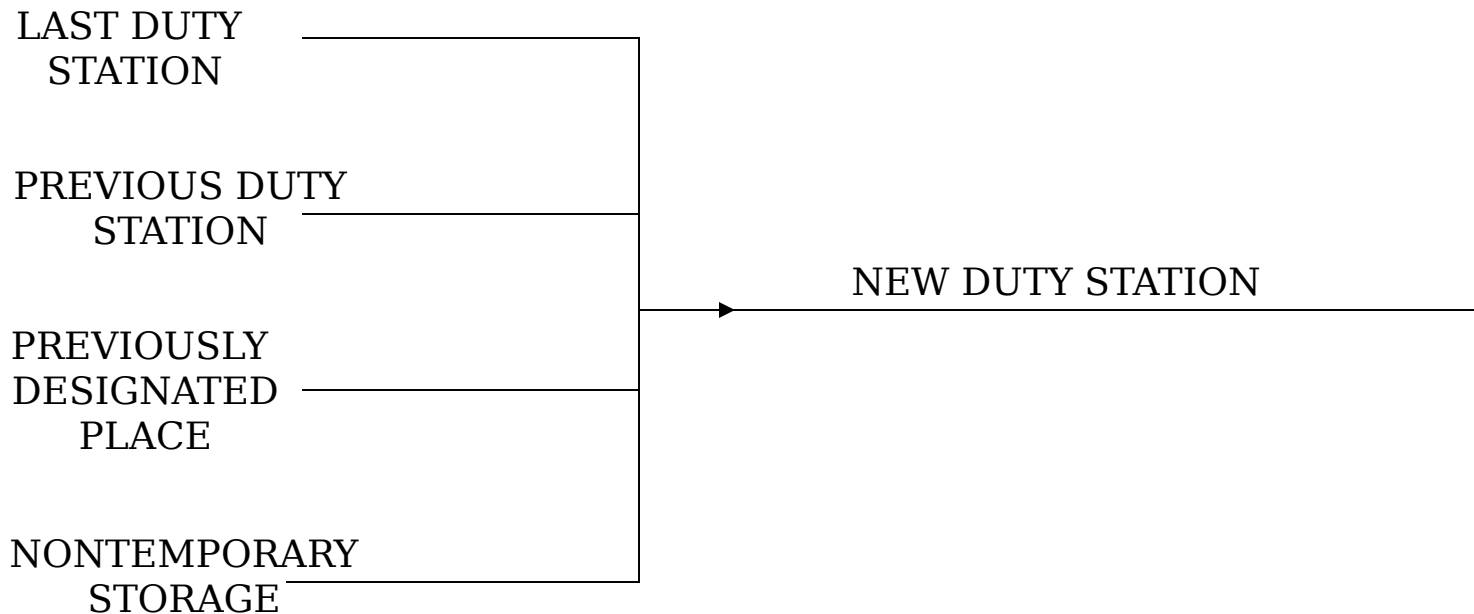
# REMINDER

- **MEMBER IS RESPONSIBLE FOR STAYING WITHIN AUTHORIZED WEIGHT ALLOWANCE**
- **MEMBER MUST PAY ALL EXCESS WEIGHT CHARGES**
- **WEIGHT ESTIMATES PROVIDED BY A COMMERCIAL CARRIER ARE NOT OFFICIAL**
- **IT MAY BE MORE THAN A YEAR BEFORE MEMBER'S ARE ADVISED OF EXCESS CHARGES**
- **TO AVOID EXCESS CHARGES DISPOSE OF UNNECESSARY ITEMS**
- **MEMBERS WHO ARE SEPARATING FROM THE SERVICE, MUST PAY EXCESS COST PRIOR TO SHIPMENT**

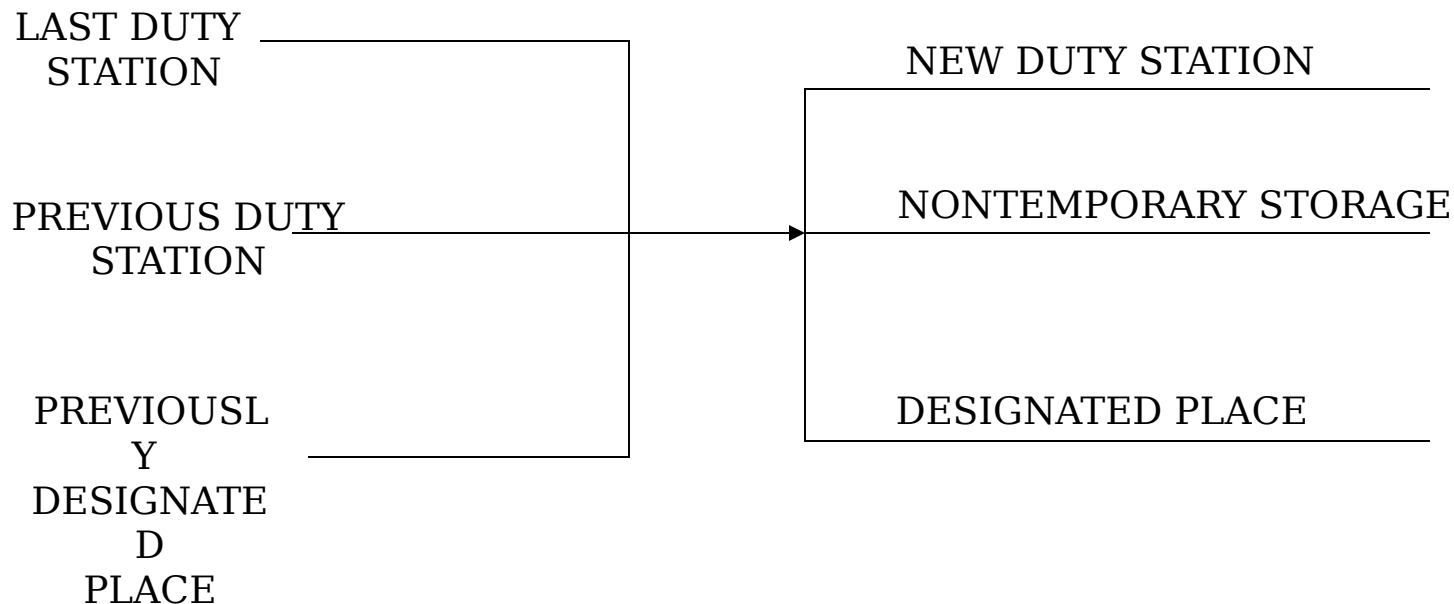
# **TRANSPORTATION AND STORAGE OF HOUSEHOLD GOODS UNDER PCS ORDERS FROM AND TO OKINAWA**



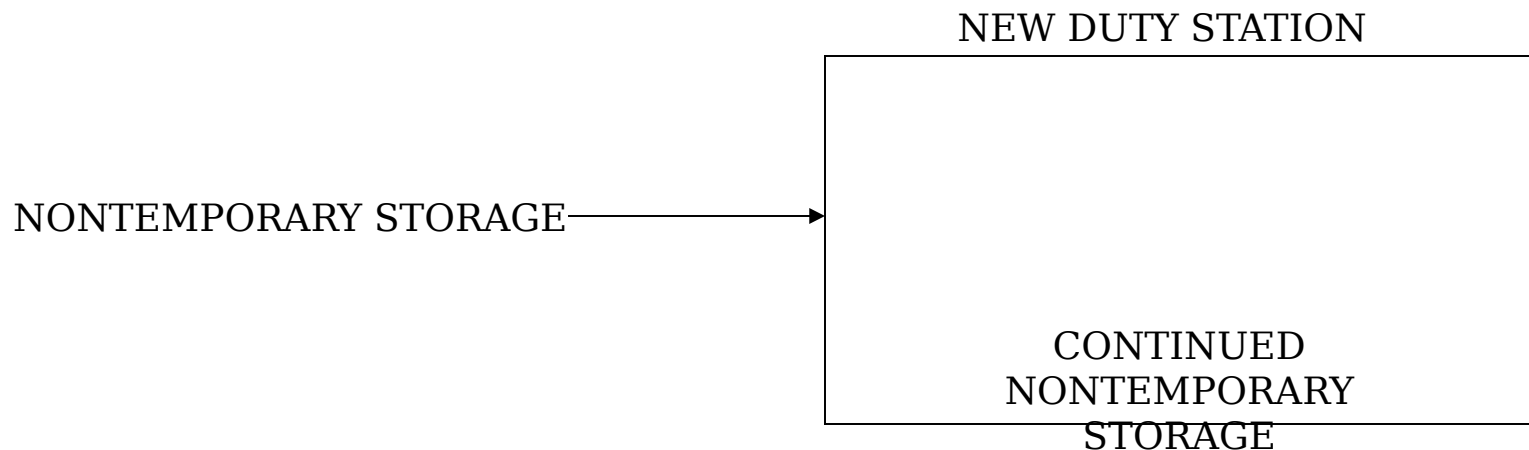
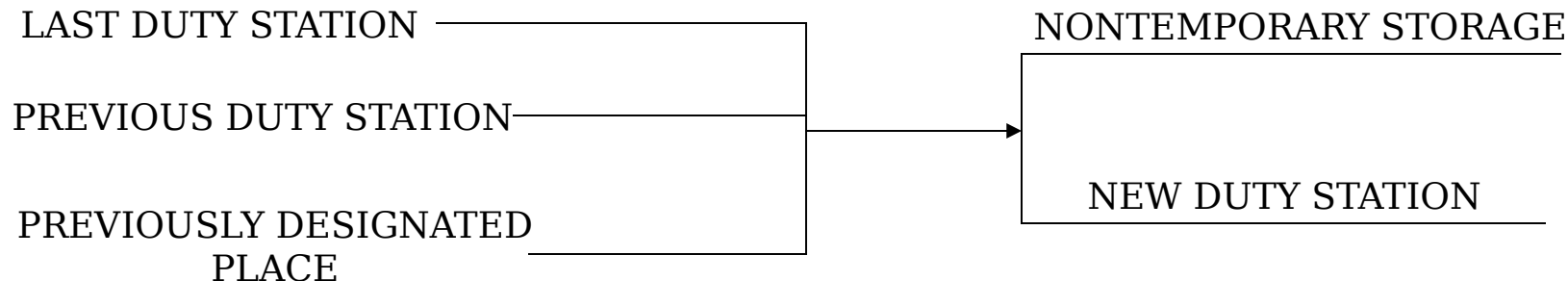
# OVERSEAS DUTY TO CONUS



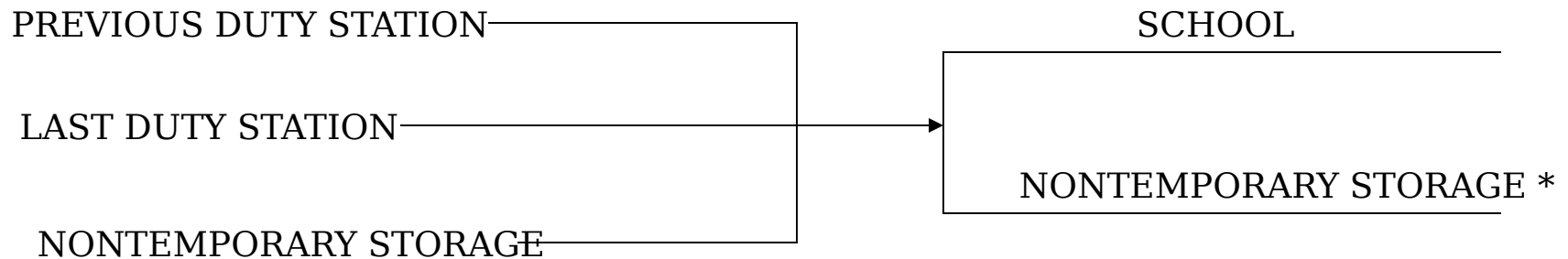
# CONUS TO OVERSEAS DUTY



# OVERSEAS TO OVERSEAS



# **COURSE OF INSTRUCTION, TWENTY (20) WEEKS OR MORE**



\*NO FURTHER SHIPMENT IS AUTHORIZED PRIOR TO RECEIPT OF NEW PCS ORDERS.  
SHIPMENT FROM NTS TO NTS IS PROHIBITED, BUT CONTINUED NTS OR SHIPMENT TO/  
NTS IS PERMITTED

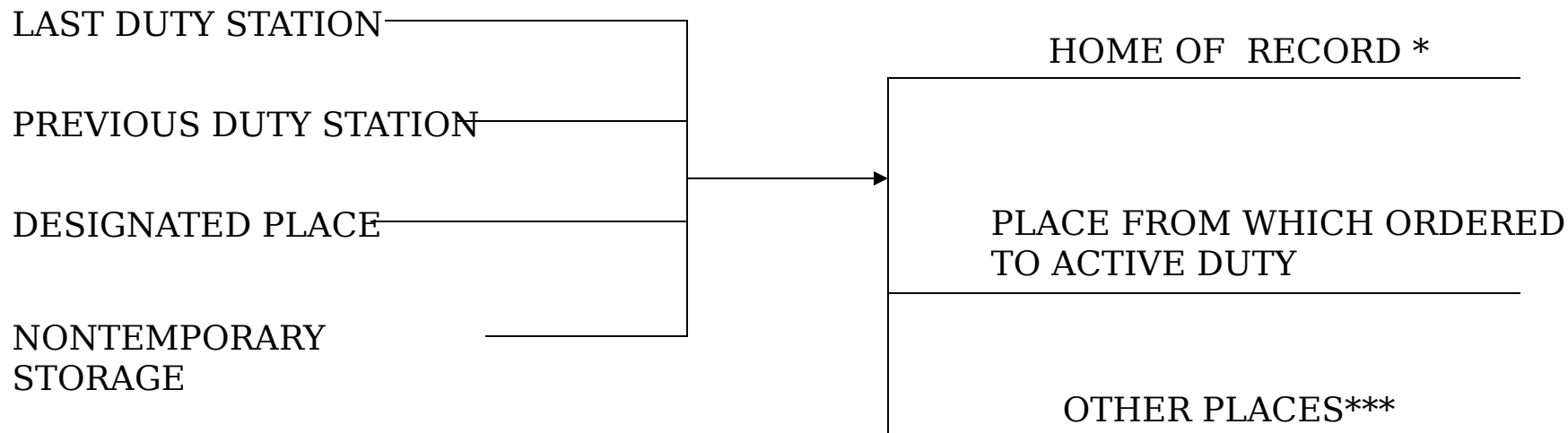
# PCS WITH TAD ENROUTE

LAST DUTY STATION (TAD WEIGHT) —————> TEMPORARY DUTY STATION \* NEW DUTY STATION

LAST DUTY STATION (PCS WEIGHT) —————> NONTEMPORARY STORAGE \* NEW DUTY STATION

\* FOR FURTHER SHIPMENT TO NEW DUTY STATION UPON TERMINATION OF TAD  
(TAD WEIGHT ALLOWANCE IS IN ADDITION TO PCS WEIGHT ALLOWANCE)

# SEPARATION



\* SHIPMENT OF HHG IS AUTHORIZED TO THE PLACE MEMBER ELECTS TO DRAW TRAVEL I.E. HOME OF RECORD OR PLACE FROM WHICH ORDERED TO ACTIVE DUTY

\*\*\* SHIPMENT TO OTHER PLACES IS AUTHORIZED PROVIDING MEMBER PAYS ALL COST ABOVE

GOVERNMENT COST TO HOR/PLACE FROM WHICH ORDERED TO ACTIVE DUTY PRIOR TO

ALL RIGHTS EXPIRE 180 DAYS FROM THE DATE OF SHIPMENT DEPARTING ORIGIN OF SEPARATION



# NOTES

SHIPMENT OF HHG FROM THE HOME OF RECORD OR PLACE OF ENTRY IS NOT AUTHORIZED, UNLESS THEY HAVE BEEN BROUGHT INTO THE MEMBERS HOUSEHOLD DURING HIS MILITARY SERVICE (COST LIMITATION IS MEASURED FROM THE LAST DUTY STATION OR THE PLACE THE HHG ARE LOCATED, WHICHEVER IS LESSER, TO THE PLACE THE MEMBER DREW TRAVEL PAY).

IF A MEMBER IS REQUIRED TO VACATE GOV QUARTERS UPON SEPARATION HE IS ENTITLED TO DRAYAGE TO A TEMPORARY RESIDENCE IN THE VICINITY OF THE PERMANENT DUTY STATION AND SUBSEQUENT SHIPMENT WITHIN THE PRESCRIBED TIME LIMITS.

IF A MEMBER PLACES HIS GOODS IN TEMPORARY STORAGE AT ORIGIN AND SUBSEQUENTLY REQUESTS DELIVERY IN THE LOCAL AREA, HE MUST PAY FOR ALL STORAGE COSTS.

# **RETIREMENT**

1. **DISABILITY—PERMANENT OR TEMPORARY  
(REGARDLESS OF LENGTH OF SERVICE)**
2. **RETIREMENT WITH PAY—EIGHT (8) OR MORE  
YEARS OF CONTINUOUS SERVICE INCLUDING  
TRANSFER TO THE FLEET MARINE CORPS  
RESERVE (FMCR)**
3. **DISCHARGED WITH SEVERANCE PAY—EIGHT  
(8) OR MORE YEARS OF CONTINUOUS  
SERVICE**

# RETIREMENT CONT.

LAST DUTY  
STATION

PREVIOUS DUTY  
STATION

PREVIOUSLY DESIGNATED  
PLACE

NONTEMPORARY  
STORAGE

HOME OF SELECTION

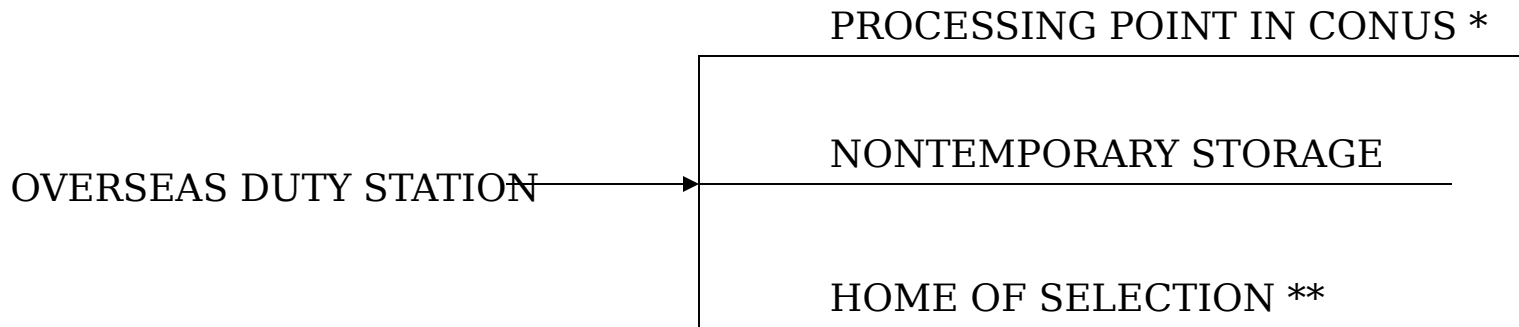
A PLACE OTHER THAN THE HOS  
LIMITED  
IN COST TO THE HOME OF RECORD,  
OR  
PLACE OF ENTRY INTO THE  
SERVICE,  
WHICH EVER PROVIDES THE  
GREATEST  
ENTITLEMENT  
NONTEMPORARY STORAGE \*

# **RETIREMENT CONT. NOTES**

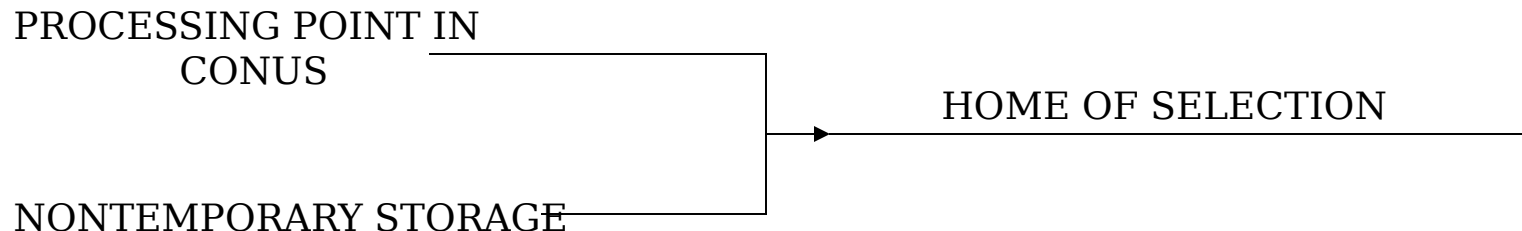
- \*ALL SHIPPING AND STORAGE RIGHTS EXPIRE ONE (1) YEAR FROM DATE OF TERMINATION OF ACTIVE DUTY, EXCEPT FOR MEMBERS WHO QUALIFY FOR AN EXTENSION OF THE TIME LIMITATION UNDER ONE OF THE FOLLOWING:
  - (1) MEMBER UNDERGOING HOSPITALIZATION OR MEDICAL TREATMENT
  - (2) MEMBER UNDERGOING EDUCATION OR TRAINING TO QUALIFY FOR A CIVILIAN JOB
  - (3) OTHER DESERVING CASES
- MEMBERS MAY ELECT ANY PLACE IN CONUS (CONTINENTAL UNITED STATES WHICH IS THE 48 CONTIGUOUS STATES AND DISTRICT OF COLUMBIA). A PLACE OTHER THAN U.S., ALASKA, OR HAWAII IF A MEMBER WAS CALLED OR ORDERED TO ACTIVE DUTY TO HIS FIRST DUTY STATION FROM THAT PLACE. OR TO ANY PLACE PROVIDED IT DOESN'T EXCEED WHAT IT WOULD COST HAD THE MEMBER SPECIFIED A PLACE IN THE U.S.

# RETIREMENT

## DETACHED FROM OVERSEAS DUTY STATION TO U.S. FOR PROCESSING AND SEPARATION



## UPON SEPARATION AT THE PROCESSING POINT IN CONUS

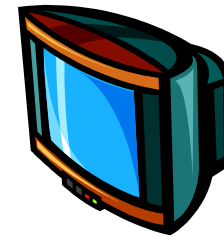
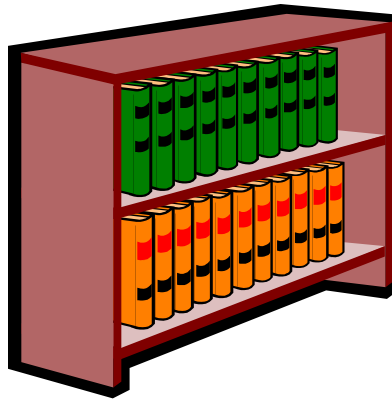


# NOTES

- \*IF A MEMBER TAKES PHYSICAL POSSESSION AT THE PROCESSING POINT MEMBER MUST AGREE TO BEAR ALL EXCESS COST ABOVE WHAT IT WOULD HAVE COST THE GOVERNMENT TO SHIP IN ONE LOT FROM THE OVERSEAS DUTY STATION TO HOME OF SELECTION VIA THE PROCESSING POINT
- \*\*IF A MEMBER SHIPPES FROM THE OVERSEAS DUTY STATION DIRECTLY TO THE HOME OF SELECTION, HE MAY NOT SHIP PROPERTY AGAIN AT GOVERNMENT EXPENSE

# WHAT MAY BE SHIPPED AS HOUSEHOLD GOODS

ALL PERSONAL PROPERTY ASSOCIATED WITH THE HOME AND ALL PERSONAL EFFECTS BELONGING TO MEMBER AND HIS/HER DEPENDENTS, I.E. FURNITURE, APPLIA CLOTHING, ETC.

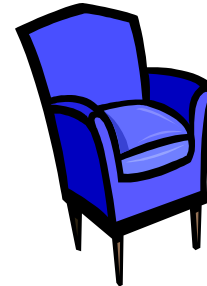


# WHAT MAY NOT BE SHIPPED AS HOUSEHOLD GOODS

LIVE ANIMALS



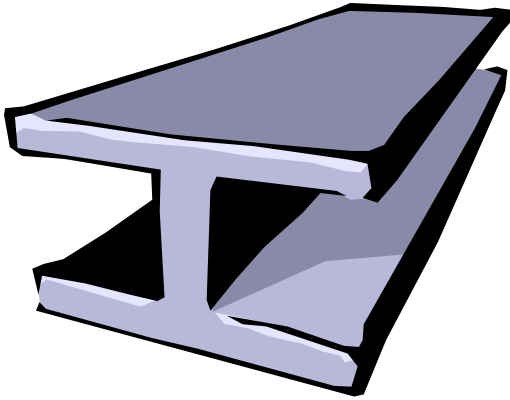
HOUSEHOLD GOODS ACQUIRED AFTER THE EFFECTIVE DATE  
OF ORDERS



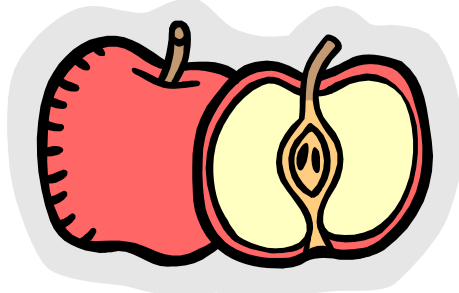
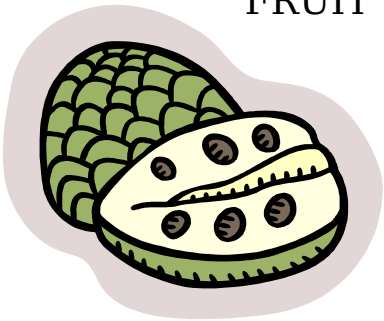


# WHAT MAY NOT BE SHIPPED AS HOUSEHOLD GOODS CONT.

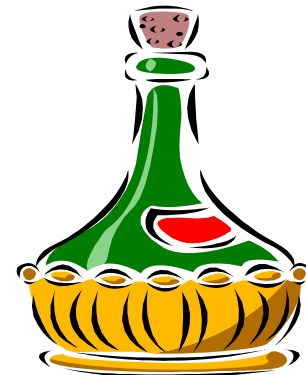
BUILDING MATERIALS



FRESH  
FRUIT

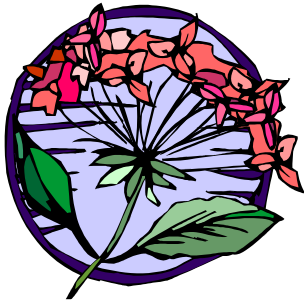


ALCOHOL



# WHAT MAY NOT BE SHIPPED AS HOUSEHOLD GOODS (CONT.)

FLOWERS



MONEY



EXPLOSIVES



FLAMMABLES



CORROSIVE MATERIAL--  
POISONS



# **UNACCOMPANIED BAGGAGE**

- IS PACKED AND SHIPPED SEPARATELY FROM HOUSEHOLD GOODS
- SHOULD CONSIST OF ITEMS NEEDED IMMEDIATELY ON ARRIVAL AT DESTINATION, PENDING RECEIPT OF HOUSEHOLD GOODS
- SUCH ITEMS INCLUDE SEASONABLE CLOTHING, ESSENTIAL LINENS, COOKING UTENSILS, AND DISHES, BABY CRIBS AND INFANT-CARE ARTICLES, A SMALL RADIO, PORTABLE TV AND ITEMS REQUIRED FOR HEALTH AND COMFORT

# **PROFESSIONAL BOOKS, PAPERS AND EQUIPMENT**

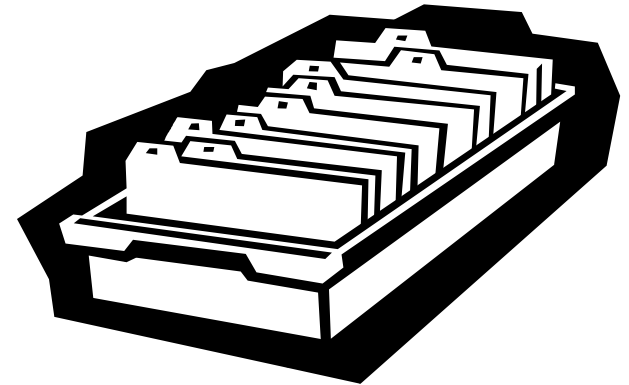
- PBP&E CAN BE SHIPPED WITH HOUSEHOLD GOODS OR UNACCOMPANIED BAGGAGE
- ESTIMATE WEIGHT OF PBP&E MUST BE GIVEN TO THE COUNSELOR TO ENTER ON THE APPLICATION FOR SHIPMENT
- PBP&E MUST BE SEPARATED FROM THE REST OF THE PROPERTY
- PBP&E MUST BE LISTED ON THE INVENTORY AS SUCH. NOT AS BOOKS OR MISCELLANEOUS.

# ITEMS CONSIDERED PBP&E

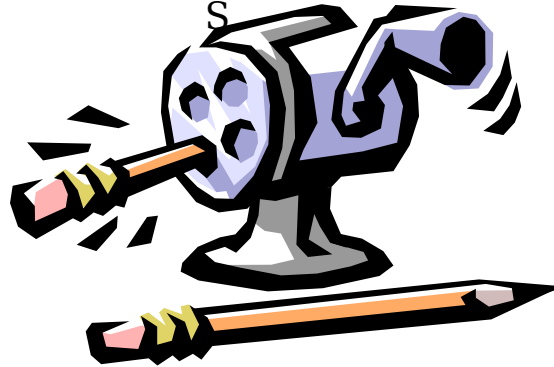
BOOKS



PAPERS



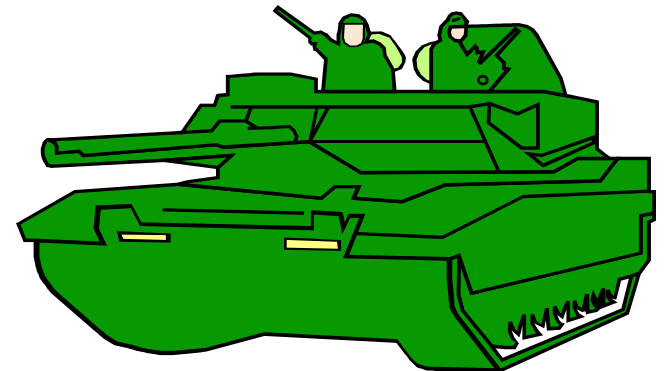
TOOL  
S



EQUIPMENT

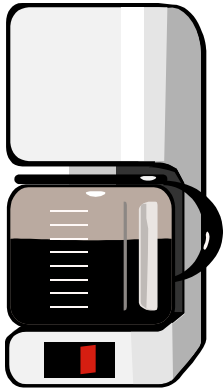


SPECIAL ISSUED EQUIPMENT

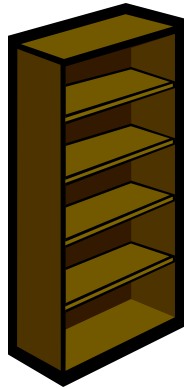


# ITEMS NOT CONSIDERED PBP&E

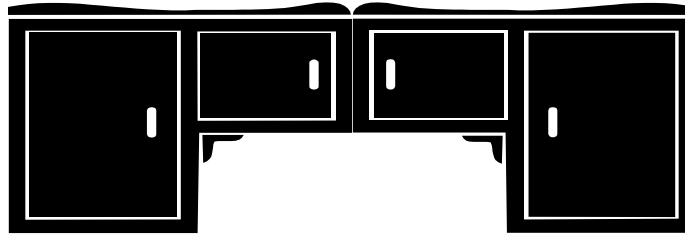
COFFEE MAKER



FILE/BOOK CABINETS



DESK  
S



UNIFORMS



SPORTING EQUIPMENT



GAMES



# FIREARMS

- FIREARMS CANNOT BE SHIPPED IN HOUSEHOLD GOODS OR UNACCOMPANIED BAGGAGE SHIPMENTS
- TO IMPORT FIREARMS TO THE UNITED STATES YOU MUST:
  - COMPLY WITH REGULATIONS OF THE BUREAU OF ALCOHOL, TABACCO AND FIREARMS U.S. DEPARTMENT OF THE TREASURY AND LOCAL AND STATE LAWS
  - IDENTIFY THEM ON THE CUSTOMS DECLARATION
  - OBTAIN ATF FORM 6A. FOR NEWLY ACQUIRED FIREARMS OBTAIN ATF FORM 6. COMPLETE FORMS AND SEND THEM TO ATF
  - ATF WILL RETURN FORMS TO YOU APPROVING/DISAPPROVING IMPORTATION OF FIREARMS
  - IF APPROVED RIFLES AND SHOTGUNS HAVE TO BE MAILED THROUGH THE POSTAL SYSTEM (SF FORM 1508 IS NEEDED)
  - HANDGUNS CANNOT BE MAILED THROUGH THE POSTAL SYSTEM
  - **COMPLIANCE WITH THE LAW IS MEMBER'S RESPONSIBILITY**

# STORAGE

- THE GOVERNMENT AUTHORIZES TEMPORARY AND NON-TEMPORARY STORAGE DEPENDING ON THE TYPE OF ORDERS ISSUED (PCS, TAD, RETIREMENT, SEPARATION).
- TO DETERMINE WHICH TYPE OF STORAGE APPLIES, DISCUSS SITUATION, TYPE OF ORDERS WITH TMO.
- TEMPORARY STORAGE IS AWARDED IN 90 DAY INCREMENTS
- MAXIMUM TEMPORARY STORAGE IN CONUS IS 180 DAYS
- MAXIMUM TEMPORARY STORAGE OVERSEAS IS 360 DAYS